



# Information Sheet

## Business Improvement and Innovation Amendment

---



### MAKING A SUBMISSION – HAVE YOUR SAY

#### What is formal notification?

Formal notification of the Draft Planning Scheme Amendment for Business Improvement and Innovation is part of a statutory process which is outlined in the Minister's Guidelines and Rules.

Notification will run from 10 February through to 28 April 2023. This is the formal period for anyone to provide feedback on the proposed amendment.

#### How can I make a submission?

You can have your say by making a submission or statement about your views towards the amendment and what is proposed.

You can view the amendment, and any associated mapping, by visiting our eplan here [chrc.info/eplan](http://chrc.info/eplan) or alternatively by accessing the documents on our Have Your Say website - [haveyoursay.chrc.qld.gov.au/Amendment 7](http://haveyoursay.chrc.qld.gov.au/Amendment7).

If you have any questions throughout the notification period please phone 1300 242 686 and ask to speak with the Strategic Land Use team.

#### The ePlan

The eplan shows what is proposed to change (like a tracked version) and you can also make a submission directly online through the same program.  
<https://eplan.chrc.qld.gov.au/planningscheme/>

You can also view your property in council's ePlan to check if any of the proposed mapping updates will affect your property.

Alternatively you can view the amendment by visiting one of the planned consultation events.

#### Eplan Help Guide User Guide

For assistance with how to make an online submission, refer to pages 19 - 25 of council's help document, located at: [chrc.info/eplanuser](http://chrc.info/eplanuser)

# MAKING A SUBMISSION – HAVE YOUR SAY

## How can I make a 'properly made' submission?

You can have your say by writing and submitting a statement about your views towards the amendment and what is proposed.

For a submission to be considered properly made, it must:

- be in writing and signed by each person who made the submission (including by electronic means);
- include the full name and residential or business address of each person making the submission;
- state a postal or electronic address for council to provide a response to the submission;
- state the planning grounds of the submission and the facts and circumstances relied on in support of or in objection to the proposed amendment;
- be made to Central Highlands Regional Council; and
- be received by council on or before 28 April 2023

Submissions can be lodged:

- Online on through our eplan Refer here for instructions on how to make a direct online submission.
- By Email to [planningscheme@chrc.qld.gov.au](mailto:planningscheme@chrc.qld.gov.au)
- By post to The Chief Executive Officer, Central Highlands Regional Council, Po Box 21 Emerald, QLD 4720

## What happens to my submission?

Upon completion of the consultation period council:

- will consider every submission to the proposed amendment;
- may make changes to the proposed amendment in response to the submissions;
- will advise each submitter, in writing, how their submission was considered and, if appropriate, incorporated into the amendment;
- will publish the results of the public consultation process on the council website.

## What can I influence with my submission?

Your submission could influence any part of the planning scheme that this amendment is proposing to change such as:

- The proposal to rezone specific lots
- The proposal to support tourism development through the creation of Ecotourism and Tourism precincts.
- Proposed changes to minimum lot sizes
- The proposed changes to the level of assessment triggered for some land uses.
- The identification of potential mapping errors in the draft maps.

Whilst you can make a submission regarding any aspect of the proposed amendment, council may not be able to action all of your remarks. Requests to amend the maps may require evidentiary support.

## What can't I influence with my submission?

The amendment process - Your submission will not change the amendment process. Council must follow legislated requirements under the Planning Act 2016, and the associated Ministers Guidelines and Rules, for the amendment process, the consultation process and what constitutes a properly made submission.

Design standards - Infrastructure provision and design must comply with relevant design standards that are dictated by legislation and/ or Australian engineering standards or codes. Examples include the Sewerage Code of Australia, compliance with environmental licenses, the Queensland Urban Drainage Manual and the Capricorn Municipal Development Guidelines.

Matters outside of the amendment - You may only make a properly made submission on the parts of the planning scheme that council is proposing to change. However, comments regarding other aspects of the planning scheme may be noted and considered as part of a future amendment.

